1. **Introductory Remarks.** Chancellor Hokoana convened the meeting of the Executive Committee at 11:00 a.m. Present were: Vice Chancellor Kahele Dukelow; Interim Vice Chancellor Kulamanu Ishihara; Vice Chancellor David Tamanaha; Frank Abreu; Debasis Battacharya; Jocelyn Romero Demirbag; Kim Gray; T. Karen Hanada; Shavonn Matsuda; Aubrey Matsuura; Corinne Morton; Brian Moto; Laura Nagle; and Barbara Ornellas.

2. **UHMC Fiscal Year 2023 Budget.** David Tamanaha reviewed the FY 2023 Budget, which has been the subject of campus presentations and discussions. Phase I of the Budget projects revenues of $27 million, and assumes a partial drawdown of campus reserves. The Budget includes moneys for salary increases, Maui Food Innovation Center, four positions, and adjustments to the lecturer budget. The Budget eliminates the electricity charges imposed on grant-funded programs; instead, RTRF (Research and Training Revolving Funds) will be used to support the Extramural Services Center. HERF moneys will be used for surveillance cameras and water bottle filling stations.

   David Tamanaha noted that the percentage of the total budget allocated to Instruction and Academic Support has decreased over time. The FY 2023 Budget projects a further drop to 43%. He said that Phase II of the Budget should address this issue.

   David Tamanaha discussed the list of vacant positions, the majority of which are in Instruction. He also reviewed budget proposals voted on by the Budget Committee. He noted that the Budget Committee had expressed concern about: the merging of the Business Hospitality/CTE clerk positions; the proportion of funding allocated to Instruction and Academic Support; the length of time taken to fill vacant positions; the degree of budget scrutiny exercised by UH System; and a desire for a living document to guide the review and filling of vacant positions. The Budget Committee also produced a new ranking of vacant positions.

   Debasis Battacharya voiced objection to the proposal to merge the Business Hospitality/CTE Clerk positions. Laura Nagle discussed clerical and APT duties and responsibilities (including procurement) and how to address them. Kahele Dukelow discussed how the nature of department duties have shifted over time. David Tamanaha noted that the campus is planning to improve procurement services by forming a team to work on larger procurements.

   David Tamanaha moved for the approved of the FY 2023 Budget. After discussion, the Executive Committee voted in favor of the motion, with two opposed (Kim Gray and Debasis Battacharya).

   David Tamanaha informed the Committee that Phase II of the Budget will be coming in a couple of months.
3. **UH Biennium Budget.** David Tamanaha discussed the Biennium Budget to be submitted to the Governor and Legislature. Campus priorities have been identified based on campus discussions. UH is close to finishing the Biennium Budget proposal for review and action by the Board of Regents. The proposed Budget may include the following items for UHMC: Campus Security positions; Distance Learning; Health Center positions; a Nursing position. David Tamanaha also reported that $50 million in federal funds have been made available to UH, of which $16.8 million has been allocated to UH Community Colleges. A portion of these funds will be used to purchase existing PV systems on campuses. UH will then hire a contractor to maintain the PV systems.

4. **Recent Appointments:** Chancellor Hokoana congratulated the following new appointees:
   a. Vice Chancellor of Academic Affairs Kahele Dukelow.
   b. Interim Vice Chancellor of Student Affairs Kulamanu Ishihara.

5. **UHMC Strategic Planning.** Chancellor Hokoana noted that a Strategic Planning team is continuing its work.

6. **Molokai Education Center Expansion.** David Tamnanaha reported that moneys have been allocated for Molokai Education Center expansion. The project has been delayed. The County Council imposed two zoning conditions: one limiting the use of the property to University uses; and another requiring removal of all facilities should sea level rise and inundation occur. UH believes there is no precedent for the zoning condition relating to seal level rise, but is willing to accept it if it is modified as follows: that the removal of facilities shall require state appropriation; the State will not be required to maintain a reserve; and facilities will be allowed to remain in place if desired for research value purposes. UH representatives will meet with Council representatives to discuss UH’s proposed modifications.

7. **Enrollment Management.** Chancellor Hokoana said that enrollment continues to be a challenge. The campus is in the process of hiring an enrollment manager and recruitment assistant. The population of traditional community college students has decreased. UHMC may engage a consultant to develop and review enrollment strategies. Chancellor Hokoana noted that many ideas have already been discussed, considered, and tried.

8. **Title III Grant Award.** Kahele Dukelow reported that a new five-year, $3.8 million Title III partnership grant has been awarded. The grant project entails creation of a pipeline between UHMC and UH Mānoa to enhance Native Hawaiian student educational attainment. The grant includes moneys for research conferences and student engagement opportunities. The Executive Committee discussed programs to address Hawaii’s teacher shortage.
9. **Requests for Use of Campus Facilities.** Chancellor Hokoana discussed proposals and requests for the long-term use of campus facilities by outside entities. Preliminary discussions have occurred regarding Hui No Ke Ola Pono and its dental clinic, and Pūnana Leo Preschool.

10. **Veterans Administration Community-Based Outpatient Clinic.** Chancellor Hokoana reported that preliminary drawings have been circulated for a proposed VA community-based outpatient clinic to be located on UHMC property.

11. **Next Meeting.** Chancellor Hokoana proposed that the Executive Committee meet quarterly.